# Application to Move Oversized Loads

This Application, signed by the undersigned (the “**Customer**”), must be submitted to Hydro One Networks Inc. (“**Hydro One**”) when the Customer wishes to move loads which are in excess of 14.2 feet or 4.32 meters in height (“**Oversized Loads**”) through or near Hydro One’s Transmission and/or Distribution System(s) and the move may require Hydro One to raise, disconnect, or make infrastructural changes to its lines or other assets to provide adequate clearances for safe movement in the vicinity of live electrical apparatus.

The Customer is responsible for Hydro One’s actual costs of processing this Application, which includes field measurements of the move route and analysis to determine the extent that Hydro One needs to be involved in the move. The Customer is required to pay a prepayment amount prior to Hydro One performing any work related to this Application. Once Hydro One’s Provincial Move Coordinator (the “**PMC**”) has received and reviewed the properly completed Application, the PMC will send the Customer a Route Measurement Prepayment Form that specifies the application reference number and the prepayment amount payable by the Customer.

Within nine (9) business days of receiving: (a) this properly completed Application (including a Customer Payment Option Form); (b) a properly completed Route Measurement Prepayment Form; and (c) the full prepayment amount, Hydro One will undertake the work to determine if it needs to participate in the move and will notify the Customer of its determination. Hydro One determines the extent of its participation in the move by measuring the route to see if any of the affected Transmission and/or Distribution infrastructure needs to be raised, disconnected or changed to accommodate the movement of the Oversized Load. Hydro One will notify the Customer as soon as possible where Hydro One requires more than nine (9) business days to make its determination.

Hydro One also requires at least thirty (30) days’ notice prior to the Customer’s proposed move date. The nine (9) days mentioned above refers to the time needed for Hydro One to measure the route. Thirty (30) days allows Hydro One adequate time to make resources available if the route will require Hydro One staff to accompany the movement of the Oversized Load.

Once Hydro One has made its determination, Hydro One will provide the Customer with one of the following Documents:

1. Hydro One Participation Is Not Required on Moving Day
2. Contract for Moving of an Oversized Load (this is sent where Hydro One has determined that it needs to be involved in the move and will set out the terms and conditions of Hydro One’s participation)
3. Requested Route Not Possible For Hydro One’s Participation Without Permanent Line Relocation
4. Requested Route Not Possible (this will outline the reason why the route is not possible)

Where Hydro One provides Document 1, the information provided in that Document is valid for sixty (60) calendar days from the date of that Document.

Where Hydro One provides Document 2, Hydro One will require a lead time of twenty (20) business days to prepare for the move. This twenty (20) business day period commences on the date that Hydro One receives the signed Document 2 and the prepayment from the Customer. Hydro One will notify the Customer as soon as possible where Hydro One requires more than twenty (20) business days to prepare for the move. Unless otherwise agreed in advance by Hydro One, the move date shall be within 60 calendar days of the date of the Customer’s signature on Document 2.

**Prepayment and Actual Costs**

The Customer will at all times be responsible for Hydro One’s actual costs as related to this Application and Hydro One’s involvement in the Customer’s move.

Where Hydro One provides the Customer with:

1. any of Documents 1, 3 or 4, as identified above, or
2. Document 2, and the Contract is terminated and/or the move does not occur in accordance with the Contract,

the Customer will be responsible for Hydro One’s actual costs of its work, including processing this Application and performing its route determination work. The prepayment amount will be applied against the actual costs and Hydro One will issue, as applicable, an invoice or a refund for the difference.

Where Hydro One and the Customer execute the Document 2 (Contract) and the Customer pays the prepayment and the move occurs according to the Contract, the Customer will be responsible for Hydro One’s actual costs of the move and Hydro One will invoice or refund the Customer in accordance with the Contract.

**Changes to the Application**

Should the Customer need to make any changes to the initial Application prior to Hydro One undertaking its determination work, the Customer must contact Hydro One’s PMC **as soon as possible** to obtain a “Request for Change to Original Application” form. On this form, the Customer will indicate the Application Reference # and outline the requested changes, then forward the form back to Hydro One’s PMC. The Customer will be responsible for Hydro One’s actual costs of any determination work that needs to be **redone as a result of the changes** to the Application, including re-measuring the route.

Where Hydro One has provided the Customer with any of the Documents 1, 2, 3 or 4 prior to Hydro One’s PMC receiving a “Request for Change to Original Application”, the original Application will be considered void and the Customer will be required to submit a new Application. The Customer will be responsible for Hydro One’s actual costs of the work done under the original Application. The Customer must restart the application process under a new Application Reference #. **Hydro One will not process a new Application from a Customer who has not paid an outstanding balance on a prior Application**.

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| --- | --- | --- | --- | --- | --- | --- |
| **Customer Full Legal Name:**  Party Taking Financial Responsibility  (“**Customer**”) | Company Name: | | | | | |
| Company/Customer Type:  Corporation Sole Proprietor (Individual)  Limited Partnership First Nations  Other: | | | | | |
| Customer Name: | | | | | |
| Mailing Address: |  | | | | | |
| Email Address: |  | | | | | |
| Home Phone: |  | Cell Phone: | | |  | |
| Business Phone: |  | Fax #: | | |  | |
| **Day to Day Contact Information:**  (If different from above) | Name: |  | | | | |
| Title: |  | | | | |
| Mailing Address: |  | | | | | |
| Email Address: |  | | | | | |
| Home Phone: |  | Cell Phone: | | |  | |
| Business Phone: |  | Fax #: | | |  | |
| **Mover Name:**  (If different from Customer) |  | | | | | |
| Mailing Address: |  | | | | | |
| Email Address: |  | | | | | |
| Business Phone: |  | Fax #: | |  | | |
| Contact Name/Title:  (printed) |  | | | | | |
| **Third Party Client Name:**  (if applicable) |  | | | | | |
| Mailing Address: |  | | | | | |
| Email Address: |  | | | | | |
| Business Phone: |  | | Fax #: | | |  |
| Contact Name/Title: (printed) |  | | | | | |

**Number of Days for Proposed Move:**

**Proposed Move Date(s) (To be finalized by Hydro One)***:*

(Indicate the start time and start date for each day of the Proposed Move)

(Actual Dates and Times to be confirmed subject to Hydro One work commitments.)

**Multiple Trip Requirements**

**NOTE:** Where multiple loads (trips) would cause move dates to exceed the 60 calendar days a separate application would need to be submitted closer to those move dates.

**# of Trips:**

If more than one (1) vessel is being used in your move, please indicate how the vessels will be moving (i.e. Convoy, Individually)

**Time Frame between Trips** (*only if multiple trips are required. If not, ignore this section*):

(Re: Ministry of Transportation requirements, police escort requirements, if applicable)

**Structure/Equipment Information:**

Type of structure being moved:  (e.g. house, windmill parts, yacht, transformer, beer vat, etc.)

Approximate moving speed:  (Km/h)

The **loaded** dimensions of the structure/equipment are:

(*Please circle “feet” or “meters” when filling out the dimensions*)

Height:  Feet / Meters

Width:  Feet / Meters

Length:  Feet / Meters

**NOTE:** If load measurements change at the time the actual move occurs, the Customer will be required to **submit a new application**.

Is the structure/equipment loaded as per A or B?

Height

## B

## A

Length

Length

Width

**ROUTE INFORMATION:**

**Starting Location in Ontario:** Lot, Conc., Twp. and/or 911 Address, Town

**Ending Location in Ontario:** Lot, Conc., Twp. and/or 911 Address, Town

**Present Location of Structure/Equipment:** Lot, Conc., Twp. and/or 911 Address, Town

**Location Structure/Equipment is to be moved to:** Lot, Conc., Twp. and/or 911 Address, Town

**NOTE:** If there are multiple start and drop-off points, a separate Application must be submitted for each drop-off point.

**Complete Route (Start to Finish, turn by turn – Written Description):**

**Map of Route –Turn by Turn:**

**NOTE:** A map of the route must be provided with this Application – it is suggested to use Google Maps for ease of route review

(Can be provided on a separate page if necessary or as a separate electronic document)

All questions regarding this Application must be addressed to Hydro One’s Provincial Move Coordinator at 1-855-220-0250 ext 2 or LargeVesselMoves-PMC@HydroOne.com